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# USATF Ozark Bylaws

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Adopted September 17, 2023

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72 **Article I. NAME, ORGANIZATION, PURPOSE, TERRITORY, JURISDICTION**

73 **Section 1.01 Name.**

74 The name of the organization shall be USATF Ozark (the Association).

75 **Section 1.02 Organization and Purpose.**

76 (a) The Association is organized as a Missouri General Not-For-Profit corporation, to  
77 promote the Sport of Athletics and carry out the purposes of USA Track & Field (USATF)  
78 throughout its assigned territory, in accordance with the Bylaws and Operating  
79 Regulations established by USATF.

80 **Section 1.03 Diversity.**

81 (a) Definition: "Diversity" means differences among individuals, including but not limited to:  
82 race, gender, age, ethnicity or national origin, gender identity, gender expression, sexual  
83 orientation, religious belief, physical ability or disability.

84 (b) Committees are to encourage participation by all members interested in the Committee's  
85 planning and activity.

86 **Section 1.04 Territory.**

87 (a) The territory of the Association shall be: the state of Missouri east of and including the  
88 counties of Scotland, Knox, Shelby, Pike, Montgomery, Osage, Miller, Camden, Dallas,  
89 Webster, Douglas and Ozark; the counties of Calhoun, Green, Jersey, Madison, St. Clair  
90 and Monroe in Illinois.

91 **Section 1.05 Jurisdiction.**

92 The Association shall have sole jurisdiction over the Sport of Athletics in its territory, as  
93 prescribed by USATF.

94 **Article II. MEMBERSHIP**

95 **Section 2.01 Qualification and Application.**

96 (a) Members join the Association by filing a proper application, meeting the Association  
97 requirements for membership and being approved by the Chair of the Membership  
98 Committee. An application for membership is a form prescribed by the Association.

99 (b) Acceptance binds the applicant by the Bylaws, Operating Procedures and Policies of the  
100 Association and of USA Track & Field.

101 (c) Disapproval of membership application by the Chair of the Membership Committee may  
102 be appealed using the prescribed Grievance Procedures (Article XI).

### 103 Section 2.02 **Classes of Membership.**

104 Membership in the Association consists of two classes.

105 (a) **Individual.** Open on a yearly or multiyear basis to individuals residing within the  
106 Association territory and active or interested in the Sport of Athletics. Individuals residing  
107 within the territories of other Associations may join by mutual agreement between  
108 Associations involved. Individuals may become members in one or more of the following  
109 categories:

110 (i) **Athlete:** *Those athletes who register with the Association are deemed amateurs, and*  
111 *are thereby eligible for competition.*

112 (ii) **Coach:** *Individuals who coach any active athlete member of the Association, or are*  
113 *certified by USATF Coaching Education at Level 1 or higher.*

114 (iii) **Competition Official:** *USATF Certified Officials and other individuals serving as*  
115 *competition officials at USATF-sanctioned events.*

116 (iv) **Administrator:** *Individuals who serve as club administrators, Association Officers, or*  
117 *directors of USATF-sanctioned events.*

118 (v) **Parent:** *Parents or guardians of USATF member athletes.*

119 (vi) **Contributing:** *Individual supporting the Sport of Athletics who wish to make a financial*  
120 *contribution to the Association and or USATF. The contribution is in addition to the*  
121 *membership fee.*

122 (b) **Group.** Group membership is open only to any bona fide amateur sports club organized  
123 within the territory of the Association which regularly sponsors or arranges programs or  
124 competitions in the Sport of Athletics.

### 125 Section 2.03 **Representation.**

126 (a) Group members.

127 (i) *At the time of its annual registration, each member club appoints one member in good*  
128 *standing with the club, to serve as the club’s representative to the Association. The*  
129 *appointment of such representative shall be in writing, duly certified by the chief*  
130 *executive officer or secretary of the club. The representative serves until the end of the*  
131 *current calendar year or until a successor is appointed. The representative must be a*  
132 *current member of USATF.*

133 (ii) *The member club may withdraw, by written notice to the Secretary of the Association,*  
134 *its representative and substitute another representative. Such notice must be certified by*  
135 *the chief executive officer or secretary of the club.*

136 (b) **Individual members.** Individuals who are current members and at least of eighteen (18)  
137 years of age are automatically voting members of the Association.

### 138 Article III. **OFFICERS AND DIRECTORS**

#### 139 Section 3.01 **Titles.**

140 The officers are the President, Vice President, Secretary, and Treasurer, in addition there  
141 shall be three (3) directors.

#### 142 Section 3.02 **Eligibility.**

143 Eligibility to hold office is limited to current individual members and club representatives  
144 of this Association. Officers and directors must be at least eighteen (18) years of age on  
145 the date of taking office and be 3 step compliant (See Section 7.01). An individual shall  
146 not be an officer, director or chair (appointed or elected) in an organization similar to the  
147 Association or USATF.

#### 148 Section 3.03 **Term of Office.**

149 The term of office is for four (4) years. Each officer and director takes office immediately  
150 upon election except the Treasurer, who may take office as soon as all financial records,  
151 as described in Section 3.04(d), are turned over to the newly elected Treasurer, but in  
152 any case no later than the first business day of January following the election.

#### 153 Section 3.04 **Duties.**

154 The duties of each officer are as set forth herein and such others as may be designated  
155 by the Association and the Executive Committee from time to time.

- 156 (a) **President.** The President orders meetings where and when deemed necessary, presides  
157 at all meetings, appoints committees as required and performs such other duties as  
158 normally pertain to the office of President.
- 159 (b) **Vice President.** The Vice President shall carry out assignments of the President and have  
160 the power to act in the absence of the President.
- 161 (c) **Secretary.** The Secretary keeps the records of the Association and the Executive  
162 Committee, conducts all official correspondence, issues notices of all meetings of the  
163 Association, and other duties as pertain to the office of Secretary such as, but not limited  
164 to:
- 165 (i) *Completing accreditation documentation;*
- 166 (ii) *Coordinating with USATF in getting officers and chairs access to the USATF Legacy*  
167 *system, and*
- 168 (iii) *Files required state reports, for Missouri and Illinois, as required by the respective state*  
169 *statutes.*
- 170 (d) **Treasurer.**
- 171 (i) *Receives all the monies of the Association and pays the bills of the Association approved*  
172 *by the Finance Committee or by the Executive Committee. These approvals may be at a*  
173 *formal meeting, a virtual meeting, or via email.*
- 174 (ii) *Whenever required by the Finance Committee or Executive Committee the Treasurer*  
175 *turns over to the Committee all monies, accounts, papers, vouchers and records,*  
176 *including bank and check books pertaining to the Treasurer’s office, and turns the same*  
177 *to the succeeding Treasurer when elected.*
- 178 (iii) *The Treasurer serves as Treasurer of the Youth Athletics Committee and the Adult Sports*  
179 *Committee. The Officials Committee elects its own Treasurer. and the Association*  
180 *Treasurer will pass monies to the Officials’ Committee that are identified in the Monthly*  
181 *Accounting Report – Ozark as “Officials Certification Fees.”*
- 182 (iv) *Prepares a proposed budget to be presented to the Executive Committee prior to the*  
183 *Annual Meeting for the upcoming year. The approved line items in the adopted budget*  
184 *are approvals for the Treasurer to make payments against those line items when*  
185 *presented by the appropriate officer or chair, along with proper documentation,*

186 (v) Files with the IRS appropriate tax documents and within the deadlines established by the  
187 IRS. Depending on the complexity of the IRS filing the Treasurer, with the approval of the  
188 Finance Committee, may engage outside assistance to complete the necessary filings.

189 (vi) Maintains a Treasurer's Standing Operating Procedures that provides guidance for day  
190 to day operations of the Treasurer. It should identify routine items for normal operations  
191 that individual approval from the Finance Committee or Executive Committee would not  
192 need to be obtained. This document shall be approved by the Finance Committee.

193 **Section 3.05 Resignation-Removal-Replacement.**

194 (a) **Resignation of an officer or director.** An officer or director may resign at any time by  
195 delivering notice to the Executive Committee. The Executive Committee may fill the  
196 vacancy created. A resignation is effective when the notice is delivered unless the notice  
197 specifies a future date. If the resignation is made at a future date and the Executive  
198 Committee accepts the future date, the Executive Committee may fill the pending  
199 vacancy before the effective date if provision is made that the successor does not take  
200 office until the effective date.

201 **(b) Removal of Officer.**

202 (i) The Executive Committee may remove any officer at any time with or without cause by a  
203 vote of two-thirds (2/3) of the Executive Committee then in office.

204 (ii) The membership of the Association may, with or without cause, remove one or more  
205 officers elected by them. An officer elected by the membership of the Association may be  
206 removed only at a meeting caused for the purpose of removing the officer(s) and the  
207 meeting notice must state that the purpose, or one of the purposes, of the meeting is  
208 removal of the officer(s). A majority vote of the members present at the meeting is  
209 required for removal.

210 **(c) Removal of Director.**

211 (i) The Executive Committee may remove any director, or directors, at any time with or  
212 without cause by a two-thirds (2/3) vote of the Executive Committee then in office.

213 (ii) The membership of the Association may, with or without cause, remove one or more  
214 directors elected by them. A director elected by the membership of the Association may  
215 be removed only at a meeting caused for the purpose of removing the officer(s) and the  
216 meeting notice must state that the purpose, or one of the purposes of the meeting is  
217 removal of the officer(s). A majority vote of the members present at the meeting is  
218 required for removal.



219 (iii) *A director, or directors, elected by the Executive Committee to fill the vacancy of a*  
220 *director elected by the membership of the Association may be removed without cause by*  
221 *the membership only at a meeting of the general membership for the purpose of*  
222 *removing the director(s) and the meeting notice must state that the purpose, or one of*  
223 *the purposes of the meeting, is removal of the director(s). A majority vote of the*  
224 *members present at the meeting is required for removal.*

225 (d) **Replacement.** Vacancies which occur between elections, for whatever reason, will be  
226 filled by the Executive Committee.

## 227 Article IV. EXECUTIVE COMMITTEE

### 228 Section 4.01 **Makeup.**

229 The Executive Committee shall consist of the elected officers and directors of the  
230 Association, and the following chairs:

- 231 (a) The chairs of the Adult Sports Council that includes 1 LDR and 1 Track & Field;
- 232 (b) A member of the Racewalkers' Club of St Louis, who is a member of USATF
- 233 (c) A member of the Officials' Committee.
- 234 (d) A member of the Youth Committee.
- 235 (e) Chair of the Communications Committee.
- 236 (f) A member of the Para Athletics Committee.
- 237 (g) The immediate Past President, as a non-voting member, in an advisory position.

### 238 Section 4.02 **Duties.**

239 The Executive Committee shall serve as the corporate board of directors, and shall  
240 conduct the day-to-day business of the Association during the intervals between the  
241 meetings of the full Association. The Executive Committee shall exercise the same  
242 authority as the full Association except that it cannot amend the Bylaws.

243

244 Article V. ELECTION OF OFFICERS AND DIRECTORS

245 Section 5.01 Elections.

246 (a) Election of officers and directors should be during the annual meeting held between  
247 August 15 and September 30 during the last five (5) months of each summer Olympiad  
248 (i.e. 2024, 2028 ....).

249 (b) Vacancies which occur between elections will be filled by the Executive Committee.

250 Section 5.02 Election Notice.

251 (a) **Distribution:** Notice must be distributed by ~~mail~~ email, newsletter, local Association  
252 website, and or the USATF's website.

253 (i) *Mail shall be used only for members who do not have an email address.*

254 (ii) *Preferred method is email and postings on the Association website.*

255 (b) **Website use:** If a website is used to inform members of the elections, then members  
256 must be informed where to find the information on the website electronically, mail  
257 should be used only for members that do not have an email address.

258 (c) **Prior arrival:** The initial meeting notification must be sent by means under which it will  
259 arrive at least thirty (30) days prior to the date of the meeting when the elections will be  
260 held. If mail is used it will be assumed that the notification will be received three (3)  
261 business days after the notice is placed in the mail.

262 (d) **Changes:** Any notice of a meeting change or a change in the election process must be  
263 sent at least fourteen (14) calendar days prior to when the elections will be held.

264 Section 5.03 Nominating Committee.

265 (a) **Appointment:** Prior to July 1, of the election year, the President will appoint a  
266 Nominating Committee consisting of at least three (3) members of the Association. The  
267 Nominating Committee should select at least one nominee for each elective office. Such  
268 nomination, in writing, shall be sent to the Secretary no later than July 15. Members of  
269 the Nominating Committee may not be placed on the Ballot.

270 (b) **In-person or hybrid or virtual meeting nominations:** Nominations must be allowed from  
271 the floor at an in-person or hybrid (a combination of in person and virtual attendees) or  
272 virtual election meeting.

- 273 (c) **Membership and age criteria:** A candidate must be a current member of the Association  
274 who is at least eighteen (18) years of age (at the time they would take office); and
- 275 (d) **Nomination and seconds:** A candidate needs one (1) nominator and one (1) seconder  
276 who are members and if the member being nominated is not present then the nominator  
277 needs to submit a signed letter from that nominee that the nominee will assume the  
278 office if elected.

279 Section 5.04 **Voter Criteria.**

- 280 (a) **One person – one ballot:** One (1) person shall cast only one (1) ballot regardless of how  
281 many positions within the Association the person occupies.
- 282 (b) **Proxies:** There shall be no proxy voting.
- 283 (c) **Minimum age:** Voters must be a minimum age of eighteen (18) on the day of the  
284 election.
- 285 (d) **Voting membership deadline:** Except for renewals from the previous year, individuals  
286 must be members in the month which ends more than one full month preceding the  
287 election (e.g. if the election is held at any time in September, a membership must be  
288 processed by July 31);
- 289 (e) **Appointees:** An appointed committee chair or Board Member shall not vote in elections  
290 in that capacity, but may be qualified otherwise to vote.

291 Section 5.05 **Procedure.**

292 During the meeting at which the election is to be conducted, the President shall read the  
293 notices as issued by the Secretary and then proceed to conduct the election. If the  
294 President has been nominated for an office, the Vice President, if present, or Secretary  
295 will conduct the election for that office. Open Meeting Balloting will be used to conduct  
296 the election. Nominations from the floor, if any, shall be accepted at this time.

- 297 (a) Nominations from the floor require a nominator and a seconder, both of whom must be  
298 members in good standing of the Association. Individuals nominated from the floor must  
299 be present at the election, or the nominator must present a written statement from the  
300 nominee agreeing to serve if elected.
- 301 (b) To vote in an election, a member must be at least eighteen (18) years of age on the day  
302 of the election, and have been a member of the Association at least thirty (30) days prior  
303 to the first of the month in which the election is held.

- 304 (c) Credential disputes must be resolved before the election process is started with the  
305 nomination and/or the report of the Nominating Committee;
- 306 (d) A secret ballot shall be used for contested elections. If a contested vote is to be taken at a  
307 virtual meeting the vote shall be conducted by electronic voting. If a vote is taken at a  
308 hybrid meeting a secret ballot shall be taken from members present and virtual  
309 attendees will vote by electronic voting and the results of the two methods shall be  
310 combined to determine the results.
- 311 (e) Separate voting shall be conducted for each office except where there is only one (1)  
312 nominee for the office, in which case the President shall request a vote by acclamation. A  
313 majority of votes cast shall be required to elect. If no nominee receives a majority of the  
314 votes cast, a run-off election shall held to include the two (2) candidates receiving the  
315 most votes, plus any candidate tying for the second most votes.
- 316 (f) In the event of an election protest, normal grievance procedures shall apply. A protest  
317 may only be made after the election process is concluded and no later than thirty (30)  
318 minutes after the election process is concluded.

319 **Section 5.06 Counting of Ballots.**

- 320 (a) Panel. A panel of at least three (3) individuals, at least one (1) must be an athlete, shall  
321 count the ballots and sign the tally. All panel members shall be of voting age. The panel  
322 shall not include any individual who is a candidate for a contested office.
- 323 (b) Consultation. The panel may consult as necessary with the officer presiding over the  
324 election, and/or parliamentarian (so long as they are not candidates for contested  
325 offices) on procedural matters.
- 326 (c) Record. All votes shall be recorded in the minutes of the meeting. After each round of  
327 voting, all paper ballots shall be destroyed immediately after the protest period has  
328 expired, and all electronic voting systems, if used, will be cleared.

329 **Section 5.07 Committee chairs.**

- 330 (a) **Age and Terms:** All committee chairs, whether elected or appointed, must be at least  
331 eighteen (18) years of age and members of the Association. Chairs shall be elected or  
332 appointed for specific terms which are to be determined prior to the voting, or  
333 appointment, for the position. An individual shall not be an officer, director or chair  
334 (appointed or elected) in an organization similar to the Association or USATF.

335 (b) **Election:** When requested by two (2) or more member organizations of the Association,  
336 sports committee chairs shall be elected. When a sports chair is elected, the election  
337 shall take place at a meeting which is held separately from the general elections, either  
338 by time or location, and at a minimum shall be advertised to all member organizations  
339 active in the discipline (each member organization is responsible for notifying their  
340 individual members).

341 (c) **Format:** A convention format may be used for the Association’s annual meeting, at which  
342 all elections for committee chairs may be held.

343 Section 5.08 **National delegates.**

344 (a) National Delegates will be appointed by the Executive Committee.

345 (b) To be designated an Athlete Delegate a member must be able to meet the requirements of an  
346 Actively Engaged Athlete, Ten Year Athlete, or a Ten Year+ Athlete as defined below.

347 (i) **Actively Engaged Athlete** means an athlete who qualifies as a Ten Year or Ten Year+  
348 Athlete as defined below, or who has been actively engaged in twenty-four (24) months  
349 prior to election/selection in a USATF-sanctioned competition, which may include events  
350 that categorize athletes in age-restricted classifications. USATF Athletes Advisory  
351 Committee and Nominating and Governance Panel will develop a process to jointly  
352 identify and vet candidates to serve as Actively Engaged Athletes. To be considered an  
353 Actively Engaged Athlete for the Association a member claiming to be an Actively  
354 Engaged Athlete must provide documentation to the Association Secretary that  
355 identifies what USATF-sanctioned event the athlete has competed in the last twenty-four  
356 (24) months. The member does not need to document every USATF-sanctioned event.

357 (ii) **Ten Year Athlete** means an athlete who has represented the United States in the  
358 Olympic Games, the Pan-American Games, World Championships, or another event  
359 designated by the USOPC (together, with the USPOC’s Athletes Advisory Council) and  
360 USATF (together, with the USATF’s Athletes Advisory Committee) as an elite-level event  
361 for purposes of this definition, within the previous ten (10) years.

362 (iii) **Ten Year+ Athlete** means an athlete who has represented the United States in the  
363 Olympic Games, the Pan American Games, World Championships, or another event  
364 designated by USOPC (together, with the USPOC’s Athletes Advisory Council) and USATF  
365 (together, with the USATF’s Athletes Advisory Committee) as an elite-level event for  
366 purposes of this definition, but not within the previous ten (10) years.

367 Section 5.09 **Election Protest:** See Ozark Regulation 11.

368 Article VI. **MEETINGS**

369 Section 6.01 **Annual and Regular.**

370 The annual meeting shall be held after August 15 and before September 30 during the  
371 last five (5) months of the Olympiad (See Section 5.01). The Association or the Executive  
372 Committee shall meet at least semiannually at such time may be designated. Annual and  
373 regular meetings may be virtual, or hybrid as determined by the Executive Committee.

374 Section 6.02 **Special.**

375 The Association or Executive Committee shall meet especially upon call of the President  
376 or upon written request of one-third (1/3) of the membership of the Executive  
377 Committee or one-tenth (1/10) of the membership of the Association. Special meetings  
378 may be virtual or hybrid as determined by the Executive Committee.

379 Section 6.03 **Notices.**

380 (a) Time. Not less than thirty (30) calendar days by the Secretary for any meeting of the  
381 Association or the Executive Committee. The Executive Committee may elect to establish  
382 standing dates so as to only notify members of a cancelation of a specific meeting.

383 (b) Information. The notice of a meeting shall contain the time, date and site, for  
384 preestablished meeting the site may be identified as Zoom or a specific address that is  
385 subject to change.

386 (c) Addresses. The notice shall be sent to the address and/or email last given the Secretary  
387 by each member of the Association. It is the member's responsibility to provide the  
388 Secretary with a current mailing address and preferred email address. Notice of  
389 Association meetings shall be sent to each adult member of the Association who is at  
390 least eighteen (18) years of age.

391 Section 6.04 **Voting.**

392 Each member of the Association eighteen (18) years or older present at the meeting shall  
393 have one vote. Absentee and proxy votes are prohibited. Voting at virtual meetings shall  
394 be conducted by electronic voting. Electronic voting may be made available to those  
395 present for the meeting, and the individual may only vote once.

396

397 Section 6.05 **Quorum.**

398 (a) For all meetings of the Association a quorum shall consist of fifteen (15) members eligible  
399 to vote, except the Executive Committee.

400 (b) For the Executive Committee a quorum shall consist of fifty (50) percent of the voting  
401 members of the committee.

402 Section 6.06 **Rules of Order.**

403 At all meetings the current Robert Rules of Order are the procedural rules.

404 Article VII. **COMMITTEES**

405 Section 7.01 **3 Step Compliant.**

406 (a) All committee and council chairs, whether elected or appointed, must be at least 18  
407 years old and members of Ozark Association at the start of the term of office, complete  
408 and pass a USATF approved background check and possess a current SafeSport training  
409 certificate or renewal, before or no later than thirty (30) calendar days of being elected.

410 (b) Chairs shall be elected or appointed for specific terms, as defined in these Bylaws.

411 (c) Chairs must keep the requirements described in Section 7.01(a), above, current at all  
412 times during their tenure as Chair.

413 Section 7.02 **Committee and Council Chairs.**

414 (a) Age and Terms: All committee and council chairs, whether elected or appointed, must be  
415 at least eighteen (18) years old and members of the Associations at the start of the term  
416 of office.

417 (b) Chairs shall be elected or appointed for specific terms that are determined prior to the  
418 voting for the position.

419 Section 7.03 **Appointments.**

420 The president of the Association shall appoint the ~~chairman~~ Chair and the members of  
421 each administrative committee from the membership of the Association, except as  
422 provided in Section 7.04(c) and (d) below.

423 Section 7.04 **Administrative Committees.**

424 The following administrative committees shall be appointed:

- 425 (a) **Finance Committee.**
- 426 (i) *Whose duties are to audit and examine the accounts of the Treasurer, and makes its*  
427 *report to the Executive Committee when requested .*
- 428 (ii) *The Committee will also at other times, when requested by the Association, make an*  
429 *examination of the accounts of the Treasurer, and report thereon at the annual meeting.*  
430 *And may in such case require the Treasurer to turn over to it all monies, accounts, books,*  
431 *papers, vouchers and records pertaining to the Treasurer’s office.*
- 432 (iii) *The Committee may authorize the Treasurer to pay the bills. These approvals may be at*  
433 *a formal meeting, a virtual meeting, or via email. Approval or disapproval must be*  
434 *completed within seven (7) calendar days, or sooner if there is a possible late penalty for*  
435 *not making prompt payment.*
- 436 (iv) *The Committee will review and approve the Treasurer’s Standing Operating Procedures.*
- 437 (b) **Membership Committee.**
- 438 (i) *Shall produce reports on individual and clubs memberships forwarded by National.*
- 439 (ii) *Reviews official membership applications forwarded by National.*
- 440 (iii) *Approve, reject or withdraw sanctions for athletic events;*
- 441 (c) **Communications Committee.**
- 442 (i) *Communications Chair shall identify committee members to perform the functions*  
443 *identified below:*
- 444 (ii) *Shall serve as the Association’s webmaster.*
- 445 (iii) *Shall serve as the Association’s Campaign Manager (Sending out blast emails to the*  
446 *membership)*
- 447 (iv) *Shall serve as the Social Media Facilitator.*
- 448



449 (d) **Officials Committee.**

450 The Officials Committee shall consist of the members of the Association currently  
451 registered as Certified USATF Officials as provided in in Section 2.02(a)(iii). This  
452 committee may organize separately, adopt bylaws consistent with these bylaws, and  
453 elect its own officers. If separate financial records are maintained they are subject to  
454 review by the Association’s Finance Committee, unless the committee establishes a  
455 Finance Committee.

456 (e) **Coaches Committee.**

457 The Coaches Committee shall consist of those members of the Association currently  
458 registered as coaches as provided by Section 2.02(a)(ii).. This committee may organize  
459 separately, adopt bylaws consistent with these bylaws, and elect its own officers. If  
460 separate financial records are maintained they are subject to review by the Association’s  
461 Finance Committee, unless the committee establishes a Finance Committee.

462 Section 7.05 **Sports Committees.**

463 Sports committees shall consist of an elected Chair and other such members of the  
464 Association who wish to serve on the committee. In the absence of a duly elected Chair,  
465 the President shall appoint a Chair. The following sports committees shall be formed:

466 (a) Men’s Track & Field

467 (b) Women’s Track & Field

468 (c) Masters’ Track & Field

469 (d) Men’s Long Distance Running (LDR)

470 (e) Women’s Long Distance Running (LDR)

471 (f) Masters’ Long Distance Running (LDR)

472 (g) Men’s and Women’s Race Walking

473 (h) Men’s and Women’s Mountain, Ultra, and Trail (MUT)

474 (i) Men’s and Women’s Para Athletics

475 (j) Youth Committee

476

477 **Section 7.06 Adult Sports Council**

478 (a) Composition. The Adult Sports Council shall consist of the chairs of the following sports  
479 committees:

480 (i) *Men's Track & Field*

481 (ii) *Women's Track & Field*

482 (iii) *Masters' Track & Field*

483 (iv) *Men's Long Distance Running (LDR)*

484 (v) *Women's Long Distance Running (LDR)*

485 (vi) *Masters' Long Distance Running (LDR)*

486 (vii) *Men's and Women's Race Walking*

487 (viii) *Men's and Women's Mountain, Ultra, Trail*

488 (ix) *Men's and Women's Para Athletes*

489 (b) Purpose. The purpose of the Council is to coordinate the activities of the sports  
490 committees represented by its members.

491 (c) The Chair is elected by the members of the Council from the adult members of the  
492 Association.

493 (d) Executive Committee representatives. The Adult Sports Council will have two (2)  
494 representatives on the Association Executive Committee – one (1) representative from  
495 LDR and one (1) representative from Track and Field, as elected by the Adult Sports  
496 Council.

497 **Section 7.07 Youth Athletics and Youth Para Athletics Committee (Youth Committee).**

498 (a) Composition. The Youth Committee shall consist of the adult leadership of the youth  
499 organizations.

500 (b) Purpose. The purpose of the Youth Committee is to coordinate the activities of the youth  
501 organizations.

502 (c) Chair. The Chair is elected by the members of the Youth Committee from the adult  
503 leaders of the youth organizations.

504 (d) Executive Committee representation. The Youth Committee will have one (1)  
505 representative on the Association Executive Committee.

506 Section 7.08 **Elections.**

507 Election of the Chair of each sports committee, the Adult Sports Council, and the Youth  
508 Committee should be held at the time of the Annual meeting, or not later than October  
509 31, next thereafter. Results of such election shall be reported to the Association  
510 Secretary immediately following the election. Committees may elect such officers as  
511 deemed necessary.

512  
513 Section 7.09 **Term of Office.**

514 Unless otherwise provided the term of office for the committee chairs shall be four (4)  
515 years.

516 Section 7.10 **Special Committees.**

517 The President may appoint special committees of the Association, with such  
518 composition responsibilities and authority deemed necessary.

519 Section 7.11 **General Provisions.**

520 Except for the Youth Committee and its subcommittees, membership of all Association Sports  
521 Committees shall consist of at least twenty (20) percent of athletes active in that discipline of  
522 the sport, if available.

523

524 Section 7.12 **Removal of Committee Chair**

525 An elected committee Chair may be removed for good cause by two-thirds (2/3) votes of  
526 members present and provided the requisite notice for such a meeting (See Article VI) shall  
527 properly set forth the removal vote on the agenda. A committee chair appointed by the  
528 President or Executive Committee at any time of with or without cause by a vote of two-thirds  
529 of the Executive Committee then in office.

530 **Article VIII. REVENUE**

531 Section 8.01 **Club Membership.**

532 Every active member club shall pay annually to USATF with the renewal of USATF membership,  
533 a membership fee which is established by the Association. USATF will electronically transfer the  
534 Association's portion of the fee to the Association's bank account.

535

536 Section 8.02 **Individual Membership.**

537 Each individual member shall apply, and or renew, their membership through USATF.  
538 USATF automatically assigns a member to USATF Ozark based the address in their  
539 application. USATF will electronically transfer the Association’s portion of the fee to the  
540 Association’s bank account.

541

542 Section 8.03 **Sanction Fees.**

543 (a) Applications for sanctions shall be made directly to USATF Sanctions, in the method  
544 USATF identifies. USATF will forward the Association’s portion of the sanction fee to the  
545 Association’s bank account. Sanction Fee Schedule, including the USATF portion and the  
546 Association portion of the fee will posted on the Associations website.

547 (b) In addition to sanction fees, the Association may establish a service charge consistent  
548 with the nature of the event and which may be a flat amount, percentage of receipts, or  
549 a combination of both. The service charge shall be retained by the Association.

550 **Article IX. REPORTS**

551 Section 9.01 **Minutes.**

552 The Secretary must, within ten (10) working days after each meeting of the Association or  
553 its Executive Committee have minutes posted on the Association’s website.

554 Section 9.02 **Notices.**

555 See Section 6.03.

556 **Article X. REDRESS OF GRIEVANCES**

557 Section 10.01 **Redress of Grievances.**

558 A grievance may be any matter within the cognizance of the USATF Ozark Association as  
559 described in the Association’s Regulation 11, which shall be posted on the Association’s  
560 website. A grievance shall be filed and administered in accordance with Association  
561 Regulation 11.

562

563

564 **Article XI. MISCELLANEOUS**

565 Section 11.01 **Saving Clause.**

566 Failure of literal or complete compliance with the provisions of the bylaws in respect to  
567 days and times of notice, or the sending or receipt of same, or errors in phraseology of  
568 notice of proposal, which in the judgement of the members at the meeting held, do not  
569 cause substantial injury to the rights of the members, shall not invalidate the actions or  
570 proceedings of the members at any meeting.

571 Section 11.02 **Invalidation.**

572 Invalidation of any part of these bylaws due to conflict with the Bylaws and Operation  
573 Regulations of USATF, of the laws of the United States, or the State of Missouri, or the  
574 State of Illinois, shall not affect the validity of the remaining bylaws.

575 Section 11.03 **Inurement.**

576 No part of the net earnings of this Association shall inure to the benefit of, or be  
577 distributable to, its members, directors, officers or other private persons except that the  
578 Association shall be authorized and empowered to pay reasonable compensation for  
579 services rendered. This section shall not be construed to prohibit part of full payment of  
580 registration fees and travel expenses for members representing the Association at  
581 national competitions, workshops, conventions and other similar events.

582 Section 11.04 **Dissolution.**

583 Upon dissolution of the Association, the Executive Committee shall after paying or  
584 making provisions for payment of all liabilities, dispose of all remaining assets exclusively  
585 for the purposes of the Association in such a manner, or to such organization or  
586 organizations organized exclusively for charitable, educational, religious, or scientific  
587 purposes as shall at the time qualify as an exempt organization or organizations under  
588 Section 501(c)(3) of the Internal Revenue Code in effect at the time of the dissolution as  
589 the Executive Committee shall determine.

590

591

592 **Article XII. AMENDMENTS**

593 Section 12.01 **Adoption.**

594 Any amendment to these bylaws, if in conformity with the Bylaws and Operation  
595 Regulation of USATF, may be adopted by a two-thirds (2/3) vote of the members present  
596 at any meeting of the Association, provided written notice of the proposed amendment  
597 and date of such meeting shall have been given the members at least fifteen (15) days  
598 prior thereto.

599

600 Adopted by USATF Ozark on September 17, 2023

601 Carlos Ross, President

602 Eileen Morris, Secretary