

2024 USATF Nevada Annual Meeting

Date and Time: September 19, 2024; 7pm - 9pm

Location: Pearson Community Center

1625 W Carey Ave, North Las Vegas, NV 89032

MEETING AGENDA

1. Welcome/Call to Order
2. Approval of Agenda
3. Approval of Meeting Minutes
4. Committee Reports:
 - a. President
 - b. Financial Report
 - c. Membership and Sanctions
 - d. Officials
 - e. Youth Athletics
5. Elections / Voting
 - a. President
 - b. Vice-President
 - c. Secretary
 - d. *Treasurer* (omitted in original release)
 - e. Membership Chair
 - f. Youth Chair
6. Other Business
7. Next Meeting Date Announcement
8. Items for Next Meeting
9. Adjournment

JOB Descriptions

- 1) **President:** The President shall:
 - a) Preside at all meetings of USATF and its Board;
 - b) Be an ex officio non-voting member of all committees;
 - c) Subject to the direction of the Board of this Association, shall manage and supervise the affairs of this Association; and
 - d) Select committee chairs and other such members that he or she is entitled to appoint as well as other appointments authorized by these Bylaws after consultation with the other officers. He or she may likewise terminate such appointments for good cause upon written notice to such appointees and the other officers;

- 2) **Vice President:** The Vice President shall perform duties assigned by the President and Board. In the temporary absence of the President from a meeting, the Vice President shall serve as acting chair;
- 3) **Secretary:** The Secretary shall keep or cause to be kept all records of this Association, and all minutes of meetings of this Association and its Board, and, in general shall perform all duties normally pertaining to the office of secretary;
- 4) **Treasurer:** The Treasurer shall keep or cause to be kept a correct and complete record of account, showing accurately at all times the financial condition of this Association, and, in general, shall perform all duties normally pertaining to the office of treasurer; and
- 5) **Membership Chair:** The Membership Chair shall collect or cause to be collected all memberships for individuals and groups within the Association, and provide liaison to the USATF National Office in all matters of membership, including reporting and disbursement of benefits.
- 6) **Youth Chair:** Have jurisdiction over the Nevada Association championships in the Youth discipline, and shall institute, locate or award, conduct and manage all such championships in accordance with the provisions of USATF Governance Manual. Includes Track and Field and Cross Country.